

**Village of Cambridge Board of Trustees
Amundson Community Center
200 Spring Street, Cambridge
Tuesday March 14, 2023
6:30 p.m.**

Village Board Agenda

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Public Comment**

- 5. Approval of Consent Agenda:**
 - a. Village Board Minutes: January 24 and February 28, 2023

- 6. Reports:**
 - a. Presidents Report
 - b. Library Board, March 8, 2023
 - c. Economic Development Committee, March 13, 2023
 - d. Plan Commission, March 13, 2023
 - e. Joint Law Enforcement, March 14, 2023
 - f. Director Dept of Public Works-Tod Lord
 - g. Village Office Updates: Administrator Moen

- 7. Treasurer's Report:**
 - a. Bills

- 8. New Business: Discussion and Possible Action Regarding:**
 - a. Conditional Use Permit Application applied for by Debra Nackman, Tax Key:111/0612-121-6185-3, 123 E Main St, Village of Cambridge, Recommendation from Plan Commission

- 9. Unfinished Business: Discussion and Possible Action Regarding:**
 - a. Fire Commission Update
 - b. Attorney Landretti Update Regarding Correspondence with Fire Commission

- 10. Correspondence: None**

- 11. Questions, Referrals to Staff or Future Agenda Items:**
 - a. Paul Blount, EMS
 - b. Bids for Well #3 Financing

- 12. Upcoming Meetings:** March 21st Water and Sewer, March 28th Village Board; Public Works TBD

- 13. Convene into Closed Session** per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees
- 14. Reconvene into Open Session**
- 15. Possible action taken on closed session items**

- 16. Adjournment**

Lisa Moen, Administrator, Clerk, Deputy Treasurer

Note

- 1) Persons Needing Special Accommodations Should Call 423-3712 At Least 24 Hours Prior To The Meeting.
- 2) More Specific Information About Agenda Items May Be Obtained By Calling 423-3712.
- 3) Final Agendas Are Typically Posted By 4 Pm On The Friday Preceding The Regular Meeting At The Amundson Community Center, Cambridge Post Office, Bank First, Badger Bank and the Village Website

VILLAGE OF CAMBRIDGE

Policy of Decorum for Public Meetings

The purpose of Policy of Decorum is to promote mutual respect, civility, and orderly conduct among elected and appointed Village officials, Village staff, and members of the public. This policy is not intended to deprive any person of his or her right to freedom of expression, but to promote, to the extent possible and reasonable, open dialogue and positive communications while discouraging intimidating, demeaning, volatile, hostile or aggressive actions. The Village expects locally elected and appointed officials and its employees to comply with this policy, and also seeks cooperation from members of the public.

The Village holds numerous public meetings, such as meetings of the Village Board and Village commissions, boards and committees. In order to safeguard participatory democracy in the Village of Cambridge, all elected officials, appointed officials and Village employees are expected to adhere to the following standards of conduct:

- Treat everyone with courtesy;
- Listen to others respectfully;
- Exercise self-control;
- Exercise honesty at all times;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate;
- Embrace respectful disagreement and dissent as democratic rights that are inherent components of an inclusive public process and tools for forging sound decisions;
- Allow board and commission members to speak without intimidation or interruption;
- Provide fair and equal treatment for all persons coming before Village bodies.

The Village requests that members of the public also exercise civility by following these guidelines during public meetings.

Whenever any disturbance or disorderly conduct shall occur in any of the meetings of the board, the president may cause the room to be cleared of all persons causing such disorderly conduct.
VCO § 2.08.190.

**Village of Cambridge Board of Trustees
Amundson Community Center
200 Spring Street, Cambridge
Tuesday January 24, 2023
6:30 p.m.
Village Board Minutes**

1. **Call to Order/Roll Call** Members present: Trustee Wittwer, Hollenbeck, Kumbier, Phelps, Breunig, Franklin and President McNally. Others present: Chrissie Brynwood, Treasurer; Tod Lord, Public Works Director; Joe DeYoung, MSA; Mike Reiber, Dancing Goat Distillery; Terry Johnson, CVFD; Joe and Jana Evans, CVFD; Dan Danto.
2. **Pledge of Allegiance**
3. **Proof of Posting** the Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank, Badger Bank, and the Village Website.
4. **Public Comment:** Joe Evans and Tom Frederick both spoke regarding Fire Department leadership.
5. **Approval of Consent Agenda:**
 - a. Village Board Minutes: January 10, 2023
 - b. Water and Sewer Committee: January 17, 2023

Trustee Kumbier made a motion to approve the consent agenda, seconded by Trustee Breunig. Motion carried. 7-0

6. **Reports:**
 - a. **Presidents Report:** Have permits been pulled for the drug store remodel?
 - b. **Library Board:** January 11, 2023: A candidate had been offered the Director's position, but did not accept. They have re-advertised the position.
 - c. **Economic Development January 16, 2023:** Talked about priorities for the coming year. Welcome signs are being stored at the bank. Discussion on where they should be placed.
 - d. **Water & Sewer January 17, 2023:** In consent agenda
 - e. **Director Dept of Public Works-Tod Lord:** Request for a Public Works Committee. Dump currently open 6:00 a.m. – 2:45 p.m. Monday – Friday, not open on weekends. Cody Garcia is taking classes next month for water certifications.
 - f. **Village Office Updates: Treasurer Brynwood** – Steadily collecting taxes. Paid taxing jurisdictions by January 16, 2023. Cleaning out 2022 files to make ready for 2023. Checking Lisa's email for election absentee's and registrations. Preparing to train poll workers on the new electronic pollbooks. Assisted Fire Department with the 2 % fire dues filing deadline with the DSPS. Finished up the request to be able to access the states surplus for water and sewer. Been extremely busy.
7. **Treasurer's Report:**
 - a. Bills : 12/31/2022 bill run in the amount of \$10,862.33, first run in the amount of \$100,857.61; second run in the amount of \$115,979.24 for a total of \$227,699.18.

Trustee Hollenbeck made a motion to approve the bills as presented, seconded by Trustee Wittwer. Motion carried on a 7-0 roll call vote.

8. **New Business:**
 - a. **Discussion and Possible Action Regarding Letter of Recognition**-Trustee Franklin:

Recognizing Derek Schroedl and Lee Farrar for their actions on September 24, 2022, when there was a failure at Well #2 and their swift actions to ensure consistent, steady supply of safe water to the residents of the Village of Cambridge.

Trustee Franklin made a motion to approve the letter of recognition, seconded by Trustee Phelps. Motion carried.

- b. Discussion and Possible Action Regarding for financing Well #3 project**-Presentation by Ehlers: Options for funding were presented, with tables for comparison. Final approval will be at a future meeting.
- c. Discussion and Possible Action Regarding Highway 134/Lagoon Road Intersection**-Engineer De Young, MSA provided an update. Finalizing plans. Will need permits to work in the right of way. Will be coming back to the Village Board for final approvals. Anticipated work in 2024. This project was included in the TIF.
- d. Discussion and Possible Action Regarding Resolution 2023-02** Authorized Representative To File Applications For Financial Assistance From State of Wisconsin Environmental Improvement Fund-Engineer Greve, MSA

Trustee Hollenbeck made a motion to approve Village of Cambridge Resolution 2023-02, seconded by Trustee Kumbier. Motion carried unanimously.

- e. Discussion and Possible Action Regarding Resolution 2023-03** Declaring Official Intent To Reimburse Expenditures-Engineer Greve, MSA: This is needed as there will be interim funding prior to State Loan coming through.

Trustee Kumbier made a motion to approve Village of Cambridge Resolution 2023-03, seconded by Trustee Hollenbeck. Motion carried unanimously.

9. Unfinished Business:

- a.** Discussion and Possible Action Regarding Reduction in Letter of Credit for Scott Farms Subdivision: Joe DeYoung explained the reduction in the letter of credit, in the amount of \$78,600.

Trustee Hollenbeck made a motion to approve the Reduction in Letter of Credit for Scott Farms Subdivision, seconded by Trustee Kumbier. Motion carried unanimously.

- b.** Follow up with ATV/UTV permit application and signage- Deputy Brynwood

10. Correspondence: None

11. Questions, Referrals to Staff or Future Agenda Items:

- a.** Safer Communities Update – February 28, 2023
- b.** Recycling project
- c.** Public Works Committee
- d.** Personnel Committee

12. Upcoming Meetings: February 8th Library Board, February 13th Plan Commission, February 14th Village Board, February 20th Economic Development, February 21st Water and Sewer, February 28th Village Board.

13. Adjournment

Chrissie Brynwood Deputy Administrator/ Deputy Clerk

**Village of Cambridge Board of Trustees
Amundson Community Center
200 Spring Street, Cambridge
Tuesday February 28, 2023
6:30 p.m.**

Village Board Minutes

1. **Call to Order/Roll Call:** President McNally Called the meeting to order at 6:30 p.m. Members present: Trustees Breunig, Franklin, Wittwer, Hollenbeck, Kumbier, Phelps and President McNally. Others present: Lisa Moen, Administrator/Clerk; Tod Lord, Director of Public Works; Jane Landretti, Stafford Rosenbaum; Mark Cook, Town of Christiana; Mike Reiber, Dancing Goat; Paul Blount, CAEMS; Austin Hibecherl, CAEMS; Dean Lund; Sheila Palinkas, Oakland; Terry Johnson, CVFD; Joe and Jana Evans, CVFD; Joel Ibeling; CAEMS; Brian Roemer, Ehlers.
2. **Pledge of Allegiance**
3. **Proof of Posting:** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Bank First, Badger Bank and the Village Website.
4. **Public Comment**
 - a. Invited guest: Safe Communities – Cheryl Wittke: Thanked the Village for their ongoing support and provided an update on programs offered through them, accomplishments in 2022.
 - b. Dean Lund – comments regarding the Highway 12/18 and 134 Intersection and project.
5. **Approval of Consent Agenda:**
 - a. Village Board Minutes: January 24, 2023 – Not yet ready
6. **Reports:**
 - a. **Presidents Report:** Thanked the BP, Piggly Wiggly and Kwik Trip for their assistance with senior meals; a \$15,000 donation was made to the EMS for a defibrillator; thanked poll workers; Chocolate walk will be April 27th; Arts Council GALA – Night at the Disco, Trustee Hollenbeck gave an overview of the event.
 - b. **Library Board:** February 8, 2023: Offer to the first candidate for Library Director was declined. They have interviewed two additional candidates, but no decision has been made.
 - c. **Personnel Committee:** February 27, 2023: On agenda
 - d. **Director Dept of Public Works-Tod Lord:** Cody Garcia is finishing his schooling for water certification, Tod will be retaking the test as well; getting ready for spring; working on equipment; waiting on the street sweeper; Public Works Committee needed to discuss equipment; clearing of sidewalks
 - e. **Village Office Updates:** Administrator Moen: Thanked the Board for their patience during this difficult time. Will be part time for an additional 4 weeks. Judy and Vicki have been very helpful in the office, stepping up and assisting where and whenever they can. We have gotten a lot accomplished. The election was successful. We had roughly 45% turnout. Tax collection is finished, settlements have been finalized and delivered.
7. **Treasurer's Report:**
 - a. Bills: in the amount of \$49,293.39 – first run of \$17,272.16, second run of \$32,021.23.

Trustee Hollenbeck made a motion to approve the bills as presented, seconded by Trustee Breunig. Motion carried on a 7-0 roll call vote.

Trustee Hollenbeck made a motion to move items 9 a and b up in the agenda, seconded by Trustee Breunig. Motion carried.

8. **New Business: Discussion and Possible Action Regarding:**
 - a. Update on Senior meals: Lori Anderson provided a press release which was read to the Board.

The County is in the process of trying to procure a new vendor, in the meantime, Consolidated foods is stepping in. Thank you to Dan Fleury, our on site manager, and Kwik Trip, Piggly Wiggly and BP.

- b. Proclamation for Joan Behm Retirement:** This was presented to Joan at an event which the Library Board held in honor of her birthday and pending retirement. President McNally read a portion of the Proclamation. The Board expressed their appreciation for all Joan Behm has done for the Library and Community.
- c. Posting of Treasurer/Deputy Clerk/Deputy Administrator Position:** The Personnel Committee reviewed the Job Description and the Job announcement. Administrator Moen will post the position.
- d. Possible Temporary Assistance:** Recommendation from Personnel Committee.

Trustee Hollenbeck made a motion for Administrator Moen to reach out to some local, recently retired Treasurers to see if they would be willing to help on a short-term basis, seconded by Trustee Franklin. Motion carried.

9. Unfinished Business: Discussion and Possible Action Regarding:

- a. Financing Well #3 Project - Presentation by Brian Roemer, Ehlers.** Brian provided an updated schedule and information.

Trustee Hollenbeck made a motion to designate Lisa Moen, Administrator as the Designee, and to recommend sending the financing proposal to all underwriters provided by Ehlers, as well as Badger Bank and Bank First, seconded by Trustee Franklin. Motion carried unanimously.

- b. Village of Cambridge Resolution 2023-04** Providing for the Sale of a \$5,320,000 Note Anticipation Note, Series 2023A- Well #3 Funding:

Trustee Hollenbeck made a motion to approve Cambridge Resolution 2023-04, Providing for the Sale of a \$5,320,000 Note Anticipation Note, Series 2023A- Well #3 Funding, seconded by Trustee Breunig. Motion carried 7-0 on a roll call vote.

- c. Release of Existing Easement of Public Bike Path:** Jane Landretti explained the process used, which would release the current easement and create the new easement.
- d. Village of Cambridge Resolution 2023-05,** Authorization to Record a Correction Instrument and Partial Release of a Public Bike Path – this will release the old and create the new easement.

Trustee Hollenbeck made a motion to approve Village of Cambridge Resolution 2023-05, Authorization to Record a Correction Instrument and Partial Release of a Public Bike Path, seconded by Trustee Franklin. Motion carried unanimously.

- e. TID 6 Assignment of MRO Benefits:** Attorney Landretti explained that this does not change our obligations at all. Rather it is between Westgate Partner, LLC and the owner of lot 2. Our developer's agreement states that we must approve any such changes.

Trustee Franklin made a motion to approve the TID 6 Assignment of MRO Benefits, seconded by Trustee Kumbier. Motion carried.

f. Fire Commission Update

- 1) President McNally Update:** There have been meetings with the city and the Town of Lake Mills. Their EMS service will end June 1st. The City is looking at a 3-year contract (population currently roughly the same as our whole commission). The Townships (Lake

Mills, Waterloo, Milford) would be open to joining the commission. Mark would support expanding our commission, not just providing services. The Commission's legal staff has said that they have the authority to sign a contract to provide services. We need to look at location, costs, services, approval process, staff among other things. Paul Blount is willing to come back to the Board to present options.

- 2) **Possible Expansion with Lake Mills** - Trustee Hollenbeck: Trustee Hollenbeck questioned the process, that no communities in the current Commission have approved this. The Commission's legal counsel has not responded to our previous inquiries. How do we read the current agreement, and the ability to enter into contracts. Have any discussions taken place by the full commission? No, and nothing has been decided and no discussions have been binding. We will be providing service beginning June 1st through mutual aid.
- 3) **EMS Personnel Fire Training** – Trustee Hollenbeck: Questioned the EMS purchasing fire equipment and fire training. Why is taxpayer money being used for this when we have a separate fire department? 80% of the cost is being picked up by the state, only 20% by the state. We have to have dual training. Discussion regarding intergovernmental agreement, and the fire department constitution – the EMS and Fire Department both need to abide by what is in place. Paul Blount commented that all EMS are cross trained and are licensed and fire certified. The Fire Department commented that the Department is volunteer, and all firefighters must apply to be a member. Discussion regarding pay differential.

10. Correspondence: None

11. Questions, Referrals to Staff or Future Agenda Items:

- a. March 28 – Review bids for Well #3 funding
- b. Update from Attorney Landretti re: fire commission correspondence
- c. Paul Blount – presentation given to Town of Lake Mills

12. Upcoming Meetings: March 8th Library Board; March 13th Economic Development; March 13th Plan Commission; March 14th Village Board; March 21st Water and Sewer, March 28th Village Board.

13. Convene into Closed Session per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees: considering performance evaluation data of a Village employee: *Trustee Franklin made a motion to convene into Closed session per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees, seconded by Trustee Wittwer, motion carried 7-0 on a roll call vote.*

14. Reconvene into Open Session: *Trustee Wittwer made a motion to reconvene into Open Session, seconded by trustee Kumbier. Motion carried 7-0 on a roll call vote.*

15. Possible action taken on closed session items.

Trustee Franklin made a motion, seconded by Trustee Franklin, to suspend the PIP for employee until a future date, authorizing Village Counsel to draft a letter of counsel to village employee, authorize Trustee Paula Hollenbeck to continue monitoring the PIP of village employee. Motion carried unanimously.

16. Adjournment: *Trustee Phelps made a motion to adjourn, seconded by Trustee Franklin. Motion carried. President McNally adjourned the meeting at 9:38 p.m.*

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HOMETOWN BANK GENERAL OPERATING

Dated From: 3/14/2023 From Account:

Thru: 3/14/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	3/14/2023	ALLIANT ENERGY/WP&L #5876920000 - STREET LIGHTS	
100-00-53420-000-000		STREET LIGHTS	1,542.12
	#5876920000	STREET LIGHTS	
	2/27/2023		
		Total	1,542.12
	3/14/2023	APG OF SOUTHERN WISCONSIN ABSENTEE NOTICE - CAM NEWS AND DAILY JEF	
100-00-51440-390-000		ELECTIONS - SUPPLY & EXPENSE	187.13
		ABSENTEE NOTICE - CAM NEWS AND DAILY JEF 28866-0223	
		Total	187.13
	3/14/2023	BADGER BANK EQUIPMENT LOAN MARCH 2023	
110-00-58100-615-000		PRIN - BADGER 50840	12,978.16
		EQUIPMENT LOAN MARCH 2023	
	50840	3/6/2023	
110-00-58200-615-000		INTEREST - BADGER 50840	1,574.53
		EQUIP LOAN INTEREST QTRLY MAR 2023	
	50840	3/06/2023	
		Total	14,552.69
	3/14/2023	CAMBRIDGE ACE HARDWARE AIR COMPRESSOR PARTS	
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	24.58
		AIR COMPRESSOR PARTS	
		B132010	
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	3.42
		FASTENERS	
		B132367	
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES	69.99
		F150 KEY	
		B132112	
		Total	97.99
	3/14/2023	CAMBRIDGE WATER & SEWER UTILITY ACCT#040-0024-00 AMUNDSON WATER & SEWER	
100-00-51600-220-000		MUN BLDG - UTILITIES	301.29
		ACCT#040-0024-00 AMUNDSON WATER & SEWER	
	3/02/2023		
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	113.74
		ACCT#040-0023-00 200 W NORTH ST	
	3/2/2023		
		Total	415.03
	3/14/2023	COMPUTER MAGIC, INC FEB 2023 COMPUTER SUPPORT	

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HOMETOWN BANK GENERAL OPERATING

Dated From: 3/14/2023 From Account:

Thru: 3/14/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	800.74
	FEB 2023	COMPUTER SUPPORT 12087	
500-00-53700-681-300		COMPUTER SUPPORT	400.38
	FEB 2023	COMPUTER SUPPORT 12087	
600-00-53700-842-000		TECHNOLOGY EXPENSES	400.38
	FEB 2023	COMPUTER SUPPORT 12087	
Total			1,601.50

3/14/2023 DECKER SUPPLY CO

ST SIGNS-COMMERCE, JEFF ST, JARLSBERG

100-00-53311-371-000		PUBLIC WORKS - STREET SIGNS	101.25
		ST SIGNS-COMMERCE, JEFF ST, JARLSBERG 922493	
Total			101.25

3/14/2023 FRONTIER

423-3772- VILLAGE HALL

100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	108.23
		423-3772- VILLAGE HALL 2/28/2023	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	97.99
		ACCT #608 423 4844 - DPW GARAGE 2/28/2023	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	54.12
		WATER FAX 2/28/2023	
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	54.12
		SEWER FAX 2/28/2023	
Total			314.46

3/14/2023 H & H FIRE PROTECTION

(9) ANNUAL FIRE EXTING. INSPECTIONS

100-00-53311-390-000		PUBLIC WORKS - MISC	66.75
		(9) ANNUAL FIRE EXTING. INSPECTIONS 19139	
Total			66.75

3/14/2023 INTRADO INTERACTIVE SERVICES CORP

WEBSITE SUPPORT AND MAINT THRU 2/20/24

100-00-51520-290-000		CONTRACTED SERVICES	689.06
		WEBSITE SUPPORT AND MAINT THRU 2/20/24 337213	
500-00-53700-682-000		OUTSIDE SERVICES EMPLOYED	344.53
		WEBSITE SUPPORT AND MAINT THRU 2/20/24 337213	

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HOMETOWN BANK GENERAL OPERATING

Dated From: 3/14/2023 From Account:

Thru: 3/14/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
600-00-53700-852-000		OUTSIDE SERVICES EMPLOYED	344.53
		WEBSITE SUPPORT AND MAINT THRU 2/20/24 337213	
		Total	1,378.12

Voucher Nbr	Check Date	Payee	Amount
	3/14/2023	JARLSBERG, DEE	
	2/20 - 3/3/23	VILLAGE HALL CLEANING	
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR	187.50
	2/20 - 3/3/23	VILLAGE HALL CLEANING	
		Total	187.50

Voucher Nbr	Check Date	Payee	Amount
	3/14/2023	LRS (FORMERLY BADGERLAND DISPOSAL)	
		MAR 2023 TRASH SERV	
350-00-53620-290-000		TRASH COLLECTION CONTRACTED	5,160.32
		MAR 2023 TRASH SERV 0003449129	
350-00-53620-295-000		RECYCLE COLLECT- CONTRACTED	3,510.00
		MAR 2023 RECYCLING SERVICE 0003449129	
100-00-55200-290-000		FISH PONDS - LAGOON RD	199.29
		MAR 2023 HANDICAP ACC RESTROOM RENTAL 0003449129	
		Total	8,869.61

Voucher Nbr	Check Date	Payee	Amount
	3/14/2023	MADISON TRUCK EQUIPMENT INC.	
		WEAR BAR KIT - FORD 450 DUMP TK PLOW	
100-00-53311-351-000		PUBLIC WORKS - VEHICLE REPAIRS	972.00
		WEAR BAR KIT - FORD 450 DUMP TK PLOW 2-102468	
		Total	972.00

Voucher Nbr	Check Date	Payee	Amount
	3/14/2023	NAPA AUTO PARTS	
		FILTER FOR PLOW TRUCK	
100-00-53311-351-000		PUBLIC WORKS - VEHICLE REPAIRS	37.99
		FILTER FOR PLOW TRUCK 737920	
100-00-53311-351-000		PUBLIC WORKS - VEHICLE REPAIRS	4.29
		LIGHTS - RAM TRUCK 737981	
		Total	42.28

Voucher Nbr	Check Date	Payee	Amount
	3/14/2023	QUILL CORPORATION	
		W/S WINDOW ENVELOPES	
500-00-53700-640-000		SUPPLIES AND EXPENSES	21.48
		W/S WINDOW ENVELOPES 31009704	
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES	21.48
		W/S WINDOW ENVELOPES 31009704	

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HOMETOWN BANK GENERAL OPERATING

Dated From: 3/14/2023 From Account:

Thru: 3/14/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			42.96
3/14/2023 SAFEBUILT, LLC			
PMTS 004-233-02B, 0005-23-02Z,0006-23-02			
100-00-52400-000-000		PLBG. & BLDG. INSPECTIONS	518.32
PMTS 004-233-02B, 0005-23-02Z,0006-23-02 0096619-IN			
Total			518.32
3/14/2023 SUPERIOR STATE ADMINISTRATORS INC			
FSA MONTHLY FEE JAN 2023 ADMIN			
100-00-51420-134-000		ADMIN - FLEX BEN	7.20
		FSA MONTHLY FEE JAN 2023 ADMIN Z270483	
100-00-53311-134-000		PUBLIC WORKS - FLEX BEN	3.60
		FSA MONTHLY FEE JAN 2023 PUB WORKS Z270483	
150-00-55110-134-000		LIB - FLEX BENEFIT	8.60
		FSA MONTHLY FEE JAN 2023 LIBRARY Z270483	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	1.80
		FSA MONTHLY FEE JAN 2023 Z270483	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	1.80
		FSA MONTHLY FEE JAN 2023 Z270483	
Total			23.00
3/14/2023 TOWN OF OAKLAND			
PERMITS FOR WELL #3 PROJECT			
200-00-57915-000-000		WELL #3 PROJECT	150.00
PERMITS FOR WELL #3 PROJECT			
Total			150.00
3/14/2023 US CELLULAR			
POLICE CELL PHONES MAR 2023			
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	71.87
		POLICE CELL PHONES MAR 2023 0563993178 2/22/23	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	386.57
		DPW CELL PHONE MAR 2023 0563993178 2/22/23	
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	41.68
		COURT CELL PHONE MAR 2023 0563993178 2/22/23	
100-00-51420-221-000		ADMIN - TELEPHONE/INTERNET	72.41
		ADMIN CELL PHONE MAR 2023 0563993178 2/22/23	

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HOMETOWN BANK GENERAL OPERATING

Dated From: 3/14/2023 From Account:

Thru: 3/14/2023 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE	90.33
		WATER CELL PHONE MAR 2023	0563993178 2/22/23
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE	17.83
		SEWER CELL PHONE MAR 2023	0563993178 2/22/23
		Total	680.69
<hr/>			
	3/14/2023	ZOOM VIDEO COMMUNICATIONS, INC.	
		ZOOM FOR MEETINGS	
100-00-51100-390-000		LEGISLATIVE - SUPPLY & EXPENSE	14.99
		ZOOM FOR MEETINGS	INV190331462
		Total	14.99
		Grand Total	31,758.39

3/10/2023 1:04 PM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
HOMETOWN BANK GENERAL OPERATING

Page: 6
ACCT

Dated From: 3/14/2023 From Account:
Thru: 3/14/2023 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	6,624.00
Total Expenditure from Fund # 110 - DEBT SERVICE FUND	14,552.69
Total Expenditure from Fund # 150 - LIBRARY FUND	8.60
Total Expenditure from Fund # 200 - CAPITAL PROJECTS FUND	150.00
Total Expenditure from Fund # 350 - REFUSE & RECYCLING FUND	8,670.32
Total Expenditure from Fund # 500 - WATER UTILITY	912.64
Total Expenditure from Fund # 600 - SEWER UTILITY	840.14
Total Expenditure from all Funds	31,758.39

**VILLAGE OF CAMBRIDGE
NOTICE OF PUBLIC HEARING**

CONDITIONAL USE PERMIT

Public notice is hereby given that the Plan Commission of the Village of Cambridge will hold a public hearing at 6:30 p.m., Monday, March 13, 2023, in the Community Room of the Amundson Community Center, 200 Spring Street, Cambridge, WI for hearing all interested parties, their attorney's or agents with respect to the following applications:

Debra Nackman has applied for a Conditional Use Permit for the following property:

TAX KEY: 111/0612-121-6185-3
123 E Main St
Village of Cambridge

This property is currently zoned Business Central. They are requesting a Conditional Use for the purpose of single family dwelling. The property had been used as a Bed and Breakfast and the intent is to now use it as a single family dwelling.

The Village of Cambridge will attempt to accommodate anyone with special needs if requests are made a sufficient time in advance. The Village Clerk can be reached at: (608) 423-3712.

Dated this 3rd day of March 2023.

Lisa Moen
Village Clerk

Posted: March 3, 2023
Published: March 9, 2023

Conditional Use Permit Application

To the Village of Cambridge Plan Commission
The undersigned owner of the property described below petitions you to approve the following request for a conditional use permit

PROPERTY LOCATION

Street Address: 123 E Main St. Cambridge, WI 53523
Legal Description: ORIGINAL PLAT BLOCK 2 LOT 5 & 6
Tax Parcel #: 0612-121-6185-3
Current Zoning (circle one): BG BF MU BH **BC** LDR MDR HDR I A G R PUB

CONTACT INFORMATION

	OWNER	OWNER'S AGENT
Name:	Debra Nackman	Cierra Hotchkiss
Address:	321 Coyier Ln. Madison, WI 53713	5940 Seminole Centre Ct. #310 Madison, WI 53711
Phone:	608-843-8815	608-957-4719

DESCRIBE YOUR REQUEST

- 1. Current Use of the Property: Retail, Office, Motel/Hotel/Bed & Brkfst,
- 2. Proposed Use of the Property: Single family dwelling, above first level only. Seeking 12 month CUP.

SUBMIT THE FOLLOWING WITH YOUR PERMIT APPLICATION (AS APPLICABLE)

- A list of all property owners with 100 feet of lot line
Name: _____ Address: _____
Name: _____ Address: _____
Name: _____ Address: _____
Name: _____ Address: _____
- Proposed signage and dimensions (see separate application form)
- Plan of Operations Form (attached)
- Site plan (show existing & proposed buildings, lot lines, set backs, parking, easements, utilities, floodplains etc)
- Grading, drainage, erosion control plan
- Building materials and plans
- Landscaping plan
- Lighting plan (location, type, size and number of proposed lights)
- \$350 Fee (made payable to Village of Cambridge)

CERTIFICATION

I (We) hereby certify that all of the above statements and attachments submitted with this application are true and correct to the best of my knowledge and belief

DocuSigned by:
DEBRA NACKMAN
A48EFD2EB19C441...

DATE:
2/6/2023

CONTACT INFORMATION & REFERENCE

Return to: Village of Cambridge
201 Spring Street, PO Box 99
Cambridge WI 53523

Telephone: 608-423-3712

FAX: 608-423-3916

PROCEDURES

1. Meet with the Zoning Administrator before applying. Office hours are Mondays 12:00 p.m. - 2:00 p.m.
2. Complete this application. Return application materials and fee to Village Hall at least 20 days before Plan Commission Meeting.
3. Plan Commission does a preliminary review of application and assigns a hearing date.
4. Plan Commission holds a hearing on the application. Any interested persons may speak in favor or against the proposed conditional use.
5. After the hearing, the Plan Commission reviews then recommends approval, approval with conditions or denial of the application. Plan Commission meets the second Monday of every month at 6:30 p.m.
6. The Village Board reviews the Plan Commission's recommendation and approves, approves with conditions, or denies. Village Board meets the second and fourth Tuesday of the month at 6:30 p.m.

PLAN OF OPERATIONS

- 1. Name of Business N/A
- 2. Business Address N/A
- 3. Phone Number N/A
- 4. Years in Operation N/A
- 5. At What Address N/A
- 6. Type of Business N/A

- 7. Name of Owner Debra Nackman
- 8. Address 321 Coyier Ln. Madison, WI 53713
- 9. Phone Number 6088438815
- 10. Name of Operator (if Different)
- 11. Address
- 12. Phone Number

13. Zoning of Property to the

North	BG
South	BG
East	BG
West	BG

Use of Property to the North

Single Family Dwelling

Use of Property to the South

Single Family Dwelling

Use of Property to the East

Single Family Dwelling

Use of Property to the West

Single Family Dwelling

- 14. List All Chemicals Stored in Buildings N/A

15. Emergency Contact:

Night Phone

Day Phone

16. Specific Use of Buildings and Property:

a.
b.
c.

d. Outdoor Uses

- 17. Max. Number of Employees N/A
- 18. Days of Operation N/A
- 19. Hours of Operation N/A

20. Parking

- a. Number of spaces available
- b. Dimensions of lot
- c. Lot Construction Paved Gravel Grass
- d. Includes employee parking in spaces? Yes No
- e. Type of screening Fencing Plantings

21. Lighting

- a. Type
- b. Location

22. Any food service/vending machines?

- Yes No
- Number Location

a. If yes

23. Any game machines?

- Yes No
- Number Location

a. If yes

24. Any music?

- Yes No
- Type Days/Hours

a. If yes

25. Type of refuse disposal

- Municipal Private

26. Is a highway access permit needed?

- Yes No

27. Need security fencing?

- Yes No

a. If yes - Type

28. Describe sanitary facilities

29. Surface water drainage *Include on site plan*

- 30. Liquor or other license needed? Yes No

a. If yes Type

31. Did state agencies approve building plans?

- Yes No

32. Is this an expansion of existing operations?

- Yes No

33. Other information/details